

Account #:

Final Read: **Obtained /Scheduled** \_\_\_\_\_

**Deposit Number:** \_\_\_\_\_

----- For Office Use Only -----



### TENANT'S APPLICATION FOR SERVICE

Norwood Public Service – Water Department

Norwood, Ohio 45212

**Date:** \_\_\_\_\_

To the Public Service Department:

I hereby make application for public service and agree to conform to all rules and regulations of your department covering the same.

**Service Address:** \_\_\_\_\_ **Date of Lease:** \_\_\_\_\_

Norwood, Ohio 45212

#### Contact Information

Tenant Information:

Name \_\_\_\_\_

(Last, First, M.I.)

Address \_\_\_\_\_

Phone \_\_\_\_\_

Alternate Phone \_\_\_\_\_

Birth Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

SSN or License #: \_\_\_\_\_

Mailing Address: (If different from Tenant Information)

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Alternate Phone \_\_\_\_\_

How will we obtain **quarterly meter readings**? (Meters are located in the basement): (circle one of the following)

Key/Code already on file    I will provide key/code    Knock on door (9a-5p)    I will submit readings\*\*

Are there any Pets or Alarms? Dog(s) \_\_\_\_\_ Cat(s) \_\_\_\_\_ Alarm \_\_\_\_\_

Number of Occupants \_\_\_\_\_ Number of Units: \_\_\_\_\_

Place of Employment:

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Tenant of the above described premise understands and hereby guarantees full payment of said premise. Also, tenant understands that tenant may be denied service if tenant has an outstanding balance with the water department. Note tenants are required to deposit **\$200.00** as a guarantee.

**Tenant Signature** \_\_\_\_\_

**Print Name** \_\_\_\_\_

**Owner or Property Manager's Name and Address:**

(circle one)

**Name** \_\_\_\_\_

**Address** \_\_\_\_\_

**Phone** \_\_\_\_\_ **Alternate Phone** \_\_\_\_\_

\*\*The City of Norwood reserves the right to access our meter. If access is denied, we are authorized to disconnect services.