



NORWOOD, OHIO

Resolution No. 6

20 20

**RESOLUTION PROPOSING CHANGES TO THE CODIFIED  
ORDINANCES OF THE CITY OF NORWOOD, OHIO, ENTITLED  
"ADMINISTRATIVE PROCEDURES."**

**WHEREAS**, Council desires to initiate amendments to the Zoning Code as provided in 1117.03(b), by amending two sections of the Codified Ordinances of the City of Norwood, Ohio, entitled "Administrative Procedures" in the Planning and Zoning Code to better protect the health, safety, and welfare of the community by giving more residents near properties which may be the subject of zoning matters and land use changes, notice, and more time to participate in the public hearings and other discussions about changes in zoning and land uses;

**THEREFORE, BE IT RESOLVED** by the Council of the City of Norwood, State of Ohio, that:

**SECTION 1.** Sections 1117.08 and 1117.32(a) of chapter 1117 of the Codified Ordinances of the City of Norwood, Ohio entitled "Administrative Procedures" be amended to read as follows:

**1117.08 NOTICE TO PROPERTY OWNERS BY PLANNING COMMISSION.**

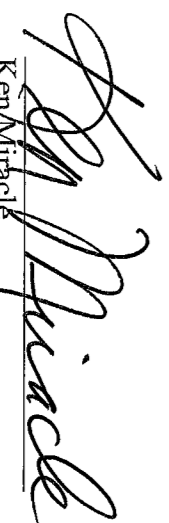
Written notice of the hearing shall be mailed by the Planning Commission, by first class mail at least fourteen days before the date of the hearing, to all owners of property within such area proposed to be rezoned or redistricted and to the owners of property located within 300 feet in any direction of the area to be rezoned, to the address of such owners appearing on the County Auditor's current tax list or the Treasurer's mailing list or other lists that may be specified by Council. The notice shall contain the same information as required of notices published in newspapers as specified in Section 1117.07.

**1117.32 NOTICE TO PARTIES IN INTEREST.**

(a) Before the Board of Zoning Appeals holds the public hearing required by Section 1117.30, the applicant shall submit proof that each record owner, of any property located within 300 feet in any direction of such area proposed for a conditional use permit, has been sent a notification form not less than fourteen days prior to the hearing, which form shall be available from the Building Department and shall contain the same information as required of notices published in newspapers specified in Section 1117.31. This proof may include notification forms signed by each such property owner; an affidavit by the applicant that the notification forms were mailed to each such property owner by certified mail, return receipt requested or by first class U.S. Mail, by the United States Postal Service at the registered owner's address; together with a Proof of Mailing form (P.S. Form 3817), verified by the United States Postal Service; or by any combination of these ways of providing notice to all such property owners.

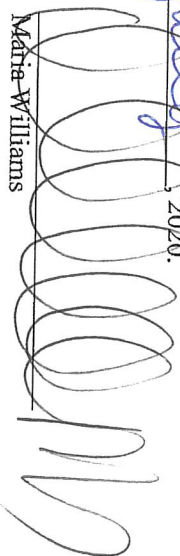
**SECTION 2.** Upon passage of this Resolution, following Section 1117.05 of the Norwood Codified Ordinances, the Clerk of Council is hereby directed to immediately transmit a true copy of this Resolution to the Planning Commission.

PASSED July 28, 2020  
Date

  
Ken Miracle  
President of Council

ATTEST:

Maria Williams, the duly appointed Clerk of Council, attests that this ordinance was passed at a regular/special meeting of Norwood City Council on the 28 day of August, 2020 in compliance with the rules of Norwood City Council and the laws of the State of Ohio. The foregoing ordinance was submitted to the Mayor of the City of Norwood, Ohio for his signature on the 28 day of August, 2020.

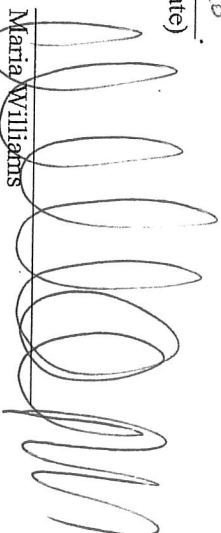
  
Maria Williams  
Clerk of Council

APPROVED \_\_\_\_\_

Date \_\_\_\_\_  
Victor Schneider  
Mayor

CERTIFICATION OF PUBLICATION:

Maria Williams, the duly appointed Clerk of Council, attests that this ordinance was published in the Enquirer Cincinnati on 8/17/20 and 8/24/20.  
(Name of Newspaper) (date) (date)

  
Maria Williams  
Clerk of Council

1<sup>st</sup> Reading \_\_\_\_\_  
Date

2<sup>nd</sup> Reading \_\_\_\_\_  
Date

3<sup>rd</sup> Reading \_\_\_\_\_  
Date

All 3 Readings 7-28-2020  
Date

Tabled \_\_\_\_\_  
Date

Vetoed \_\_\_\_\_  
Date